



Every School Day Matters at Tollgate



Arriving at School



Drop off between
8.30 and 8.50am
every day

After 8.50am is considered late.



Is my child too ill for school?

Most children can still come to school with mild illnesses, such as a cough, cold or sniffles.



Come to school
(without a problem)

- ✓ Coughs and colds
- ✓ Sniffles
- ✓ Sore throat
- ✓ Mild headache
- ✓ Tiredness
- ✓ Mild tummy ache
- ✓ Period pains
- ✓ Hay fever
- ✓ Mild earache



These are usually mild illnesses and children can still take part in school.



Come to school
(but let us know)

Please let your class teacher know if your child has:

- ✓ A headache
- ✓ A tummy ache
- ✓ Feeling sick (without vomiting)
- ✓ Anxiety or worries
- ✓ Conjunctivitis
- ✓ Hand, foot and mouth
- ✓ Headlice
- ✓ Soreedworms



We will keep an eye on them and contact you if they need to be collected.



Stay at home
(for a short time)

- ✓ Sickness (vomiting) – stay home for 48 hours after the last episode (this must be due to a bug, not a reaction to food or as a result of anxiety).
- ✓ Diarrhoea – stay home for 48 hours after the last episode
- ✓ High temperature (38°C or above)
- ✓ Chicken pox – until scabs have dried
- ✓ Impetigo – 48 hours after treatment starts
- ✓ Measles – 4 days
- ✓ Scarlet fever – 24 hours after antibiotics start

Appointments



- Try to book appointments outside of school time.
- If this is not possible, please complete a Withdrawal from Learning form and submit it to the office as early as possible.

Removing for other reasons



There are only 190 days of school each year. This means there are 175 days for family time, holidays, birthdays and other activities.

Absence for these reasons will only be authorised in very exceptional circumstances.

Working Together for Great Attendance

We are here to support you and your child.



Who can I speak to?

- Your child's class teacher
- Miss Brockman (our Family Liaison Officer)
- A member of the Senior Leadership Team

If you have any questions or need support with attendance, please get in touch – we are always happy to help!

We will look after your child

We are used to looking after children who feel a little bit unwell. We will make sure they are comfortable and keep an eye on them. If they need to be collected, we will contact you.



Our Attendance Support Process

98 – 100%

- Family receives termly Attendance Report.
- Celebration of excellent attendance!

96 – 97%

- Family receives termly Attendance Report.
- Important to avoid further absences where possible.

Below 95%

- An early review is triggered to identify any barriers to attendance.
- We will speak with the family and child.

Below 90%

- An initial attendance meeting is held in school to work out a plan to improve attendance.
- Your child may be supported through mentoring and incentives.

Below 85%

- A formal attendance contract is put in place between home and school.
- If attendance does not improve, the school may refer to the Local Authority and families risk receiving Fixed Penalty Notices.

Celebrating Attendance at Tollgate

Otty the Otter



Each week, Otty the Otter visits the class with the best attendance!

The Golden Tie



Children in the winning class can wear the Golden Tie to match with Otty!

The Attendance Race



The winning class each week moves on the Attendance Race board – when they reach the finish, the class wins a whole-class treat!

Improvement Rewards



Where attendance is improving, children will either attend a milkshake session, receive an individual reward or achieve a whole class reward.

Excellent Attendance (98 – 100%) is rewarded termly!